



Life Connected.

This outline is not intended to be an all-inclusive reflection of all regulations. It is designed to provide guidance on application process.

\*\*\* Homeowners' or Property Owners' Association approvals are required and shall be obtained PRIOR to submitting an application with the City\*\*\*

\*\*We are a paperless office\*\* Please Submit Your Project Request through Your MyGov account. [If you are a Homeowner](mailto:Permits@Celina-TX.Gov), you may email it to [Permits@Celina-TX.Gov](mailto:Permits@Celina-TX.Gov)

## **Foundation Repair**

### **INFORMATION NEEDED FOR SUBMITTAL:**

- Residential Permit Application (required with all project requests)
- HOA approval letter (if applicable)
- Construction Documents
  - Foundation plans must include location of piers or footings
  - Foundation details (complete details for all piers or footings)
  - Engineer's letter
- Drawings containing labels such as "not for construction" or "for pricing only" will not be accepted for review.
- All documents, drawings and reports must include the legal description of the property or the property address.
- All documents, drawings and reports shall be sealed, signed, and dated by a Texas Licensed Engineer

### **CONTRACTOR REQUIREMENTS:**

- All contractors are required to be registered with the City of Celina as General Contractors.
- All project requests will be submitted through myGov and are subject to review.

**BUILDING PERMITS**  
[permits@celina-tx.gov](mailto:permits@celina-tx.gov)  
972-382-2111

**CITY OF CELINA**  
Attention Permits  
142 N. Ohio St  
Celina, Texas 75009