



Life Connected.

City of Celina – Life Connected

142 N. Ohio Street

Celina, TX 75009

jmizzell@celina-tx.gov

(214) 277-1441

NEIGHBORHOOD INTEGRITY PROGRAM

Guidelines

The City of Celina's Neighborhood Integrity Program (NIP) provides grants to support Celina neighborhood groups in initiatives for the public benefit. The program seeks creative and sustainable projects that enhance the physical and aesthetic conditions of the City's neighborhoods, increase the City's unique identity, and/or increase quality of life for its residents. Letters of Intent should be submitted as soon as possible and applications should be submitted by the deadline.

Application Deadline: March 1, 2022

Selection Process:

- As soon as possible, email jmizzell@celina-tx.gov with a letter of intent. This can be in the email body. Briefly describe your project and any details that you will otherwise include for the full application to the extent possible. This will allow City staff to expect your application and work with you to complete the application as fully as possible.
- By the deadline, submit an application, including all required attachments, using the form at the end of this document. Submit to jmizzell@celina-tx.gov.
- The City selection team will exercise discretion in the selection and oversight of selected projects.
- City staff may also request that projects amend their applications to include additional sketches, site plans, safety plans, project timelines, budget details, written approval from any impacted private property owners, and other supporting documents. City staff welcomes any questions or preliminary discussions prior to submission of an application.

Selection Criteria Include:

- **Public Benefit:**
 - Have wide-reaching community benefit.
 - Must be for beautification purposes and not maintenance or repair.
 - Be in public view. Both projects on public or private property will be considered although all projects must be in public view. Public property includes rights-of-way and parks. Private property improvements will be taken into consideration if they are on or in association with a property maintained by a neighborhood or homeowner's association.
 - Support City Council's goal of beautifying the City.
- **Public Impact:**
 - Enhance the aesthetics of the neighborhood in a visible way.
 - Result in enhancing quality of life for residents.
- **Creativity:**
 - Support City Council's goal of branding the City through unique and creative place-making.



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- Whether there is a historic aspect reflecting the City's heritage.
- Feasibility and Community Involvement:
 - Evidenced by neighborhood support.
 - Demonstrable momentum and ability to oversee project with City support.
 - No need for ongoing maintenance by City.
- Whether a matching contribution, in the form of cash, in-kind donation, volunteer labor and/or materials, is feasible and realistic. Projects with matches will be more likely to be selected.

Matching:

- Many cities require a matching contribution in the form of cash, in-kind donation, labor and/or materials. At this moment, the City of Celina retains its discretion in choosing whether it will require a match and the decision will be based on the availability of City funds as well as the quality of applications in a given application cycle.
- Please include details as to the possibility of a matching or other contribution in your application.

Examples of Possible Projects Include:

- Enhanced entrances (signage, sign toppers, landscaping, lighting, etc.)
- Enhanced landscaping or place-making
- Neighborhood park and amenity improvements
- Mobility and trail improvements such as bicycle racks, sidewalks, lighting, pet-related amenities, and benches



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Application

Instructions: Please submit to jmizzell@celina-tx.gov by the stated deadline. Submissions must be in PDF format and include as many details and supporting documents as possible. Contact the Department of Development Services if you have any questions.

APPLICANT INFORMATION

Main Contact Name: _____

Phone: _____

Email: _____

Associated Neighborhood / HOA Name: _____

Mailing Address of Association: _____

Name of Management Company, if applicable: _____

Applicant Name: _____

Email: _____

Phone: _____

PROJECT INFORMATION

Project Name: _____

Project Address or Location: _____

Describe your project in detail. Include project scope and description of all elements. Include additional attachments if necessary.

Describe how this project will have a positive public benefit and public impact on your neighborhood and the City of Celina, using elements from the Selection Criteria. Does this project have an element that relates to Celina’s heritage?



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Describe the community involvement in this project. How have you gathered support? Who will be overseeing this project? Who will maintain this project after completion?

Will your community be able to provide a matching contribution? If so, please detail how much of the contribution will be cash, in-kind donation, volunteer labor, and/or materials.

Required attachments:

- A map showing where your project will be located.
- Photographs of project area.
- A sketch of your project. This does not have to be professional.
- Budget. Please be as detailed as possible including estimated resources, hours of labor, and equipment and professional services required.

Optional attachments:

- Petition or letters showing community support for this project.
- Any site plans or project plans available.
- Maintenance plan, if available.