

# HOW TO READ YOUR CELINA UTILITY BILL

### 3. Previous Balance & Payments -

Shows the balance of the previous bill and the previous payment made before the current bill was generated.

### 4. Adjustments -

Shows any adjustments made to the current bill. *This is where leak adjustments or late fee removals will be reflected.*

### 5. Balance Forward -

Shows any outstanding balance on the account.

### 6. New Charges -

Shows the new charges for the current billing cycle.

### 7. Account Balance -

Shows the total account balance.

### 8. Monthly Usage Chart -

Shows the monthly usage (in thousands) for the previous 12 months on the account.

### 12. Payment Options -

Shows the different payment options. (All credit and debit card transactions will incur a 3% convenience fee online, over the phone and in person.)

NEED MORE INFO?  
CONTACT UTILITY BILLING  
AT 972-382-3345

### 1. Account Information -

This includes your account number, cycle, service address, last payment date & amount, the service period of the current billing cycle, the billing date and the due date.

### 2. Contact Information -

Includes the direct phone number to the Utility Billing Department and the hours of operation, as well as, the after hours emergency number.

### 9. Current Water Account Activity -

Shows the meter number, the previous meter read, the current meter read, the usage for the current billing cycle and the amount due for water usage.

### 10. Current Charges -

Shows monthly charges for sewer, stormwater drainage, garbage and recycling services.

### 11. Amount Due -

Shows the total amount due for the account, the due date and the amount due after the due date. The total due will include any balance forward and the current billing cycle.

### 13. Payment Coupon -

Includes account information, amount due, due date and a place to write in the amount enclosed.

Account Statement Page 1 of 1



**City of Celina**  
142 N. Ohio  
Celina, TX 75009  
Celina-TX.gov

**RETURN SERVICE REQUESTED**

JOHN DOE  
123456 MAIN STREET  
CELINA TX 75009-5535

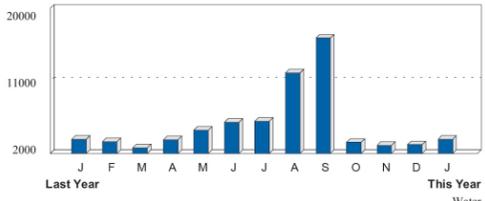
**ACCOUNT INFORMATION** 1

ACCOUNT: 08-0000-00  
CYCLE: 01  
SERVICE ADDRESS: 123456 MAIN STREET  
LAST PAYMENT: 01/06/20 -80.99  
SERVICE PERIOD: 12/17/19 TO 01/18/20  
BILLING DATE: 01/24/2020  
DUE DATE: 02/10/20

For inquiries call: (972) 382-3345  
Office Hours: Mon-Thurs 730-530 Fri. 730-1130  
After hours emergency number: (214) 585-7660

Previous Balance	Payments	Adjustments	Balance Forward	New Charges	Account Balance
\$80.99	-\$80.99	\$0.00	\$0.00	\$93.06	\$93.06

**YOUR MONTHLY USAGE (In Thousands)** 8



**CURRENT WATER ACCOUNT ACTIVITY** 9

Meter	Previous	Current	Usage	Amount
00000001	2827	2865	3800	34.23

<b>CURRENT CHARGES</b> <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">10</span>			
Description	Charge	Tax	Amount
SEWER	37.01	0.00	37.01
STORMWATER DRAINAGE	7.90	0.00	7.90
GARBAGE	10.00	0.83	10.83
RECYCLING FEE	2.85	0.24	3.09

**AMOUNT DUE** 11

BALANCE FORWARD	0.00
<b>TOTAL DUE IF PAID BY 02/10/20</b>	<b>93.06</b>
TOTAL DUE IF PAID AFTER 02/10/20	102.36

**PAYMENT OPTIONS** 12

[Bank Drafts](#) - Celina-TX.gov - Departments - Utilities - Forms

[Credit Card](#) - Online - www.municipalonlinepayments.com

[In Person](#) - Cash - Check - Money Order - Credit Card

[Mail](#) - Mail all payments to above address

[Drop Box](#) - Located at above address

[Phone](#) - 877-216-4105 - 24/7 - Credit Card

**Payment Coupon** 13

**ACCOUNT INFORMATION**

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BILLING DATE: 01/24/2020  
DUE DATE: 02/10/20

JOHN DOE  
123456 MAIN STREET  
CELINA TX 75009-5535

**AMOUNT DUE**

<b>TOTAL DUE IF PAID BY 02/10/20</b>	<b>93.06</b>
TOTAL DUE IF PAID AFTER 02/10/20	102.36

**AMOUNT ENCLOSED**

**PLEASE RETURN THIS PORTION ALONG WITH YOUR PAYMENT  
PLEASE MAKE YOUR CHECK PAYABLE TO THE CITY OF CELINA.  
In blue or black ink only**



CITY OF CELINA  
142 N OHIO  
CELINA TX 75009-6201

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