



UTILITY BILLING DEPARTMENT

142 N. Ohio Street
Celina, Texas 75009
(972) 382-3345
Email: akuehn@celina-tx.gov

APPLICATION TO TRANSFER UTILITY SERVICE

Return this form along with the Lease/Purchase Agreement for your new residence, in person, mail, or via email.

FINAL OUT DATE: _____

START DATE: _____

PREVIOUS ACCOUNT INFORMATION

NEW ACCOUNT INFORMATION

ACCT # _____ / _____ / _____

ACCT # _____ / _____ / _____

Name: _____
(Last/First – Responsible Individual)

Name: _____
(Last/First – Responsible Individual)

PREVIOUS
Address: _____
(Street # / Street Name / Apt #)

NEW
Address: _____
(Street # / Street Name / Apt #)

(City / State / ZIP)

(City / State / ZIP)

CONTACT PHONE # _____

Non-Refundable Transfer Fee is \$25.00 and will be billed to new account on first bill. In addition, any past due balance on the previous account must be paid before new service is started. **Note: Your auto draft information will NOT transfer.** Please fill out a **NEW BANK AUTHORIZATION** form for your new account.

Transferring from one residence to another **WITHIN 5 BUSINESS DAYS** – No additional fees
6 BUSINESS DAYS OR MORE – Requires Utility Service Application AND \$200 Deposit

BILLING ADDRESS, if different from New Service

Name: _____
(Last/First)

Address: _____
(Street # / Street Name / Apt #)

(City / State / ZIP)

All information submitted to municipal government entities is subject to the Texas Public Information Act. This Act states that your utility information is subject to open records request by third party entities, unless otherwise noted. Please indicate if you would like your utility billing information to be available for such requests.

- Yes, my utility information may be **released** for public information requests.
- No, my utility information is to be **withheld** from Public information requests.

I have read and agree to the terms and conditions of the service agreement provided herein.

(Signature)

(Date)

I.PURPOSE

The City of Celina is responsible for protecting the drinking water supply from contamination or pollution which could result from improper private water distribution system, construction or configuration. The purpose of this service agreement is to notify each customer of the restrictions that are in place to provide this protection. The utility providers are enforcing these restrictions to ensure public safety and their welfare. Each applicant must sign this agreement before the City of Celina will provide services. In addition to new connections, the water system will not be re-established unless it has a signed copy of this agreement.

II.RESTRICTIONS

The following practices are prohibited by State of Texas regulations that govern production and distribution of drinking water to the public:

- A. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by air gap or an appropriate backflow device.
- B. No cross-connection between public drinking water supply and private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the installation of an air-gap or a reduced pressure-zone backflow prevention device.
- C. No connection that allows water to be returned to the public drinking water supply is permitted.
- D. No pipes or pipe fittings that contain more than 8% lead shall be used for the installation or repair of plumbing at any connection that provides water for human consumption.
- E. No solder or flux that contains more than .2% lead shall be used for the installation or repair of plumbing at any connection that provides water for human consumption.

III.TERMS OF SERVICE

The City of Celina's administrator will maintain a copy of this agreement as long as the customer is connected to the water system.

- A. The customer shall allow his/her property to be inspected for possible cross connections to another potential contaminating or hazardous source of water or any major changes to the private water distribution system. These inspections shall be conducted during normal business hours by the City of Celina's authorized personnel or their designee prior to initiating new water service.
- B. The City of Celina shall notify the customer in writing of any cross connection or other potential contamination hazard that has been identified during an initial inspection or the periodic inspection.
- C. The customer shall immediately remove or adequately isolate any potential cross connections or other contamination hazards on his/her premises.
- D. The customer shall, at his/her expense, properly install, test and maintain any backflow prevention device required by the City of Celina. Copies of all water testing and maintenance records shall be provided to the City of Celina's administrator.

IV.ENFORCEMENT

If the customer fails to comply with the terms and conditions of this service agreement, the City of Celina retains the right to terminate the services or properly install, test and maintain an appropriate backflow prevention device at the service connection time. Any expenses associated with the enforcement of this agreement shall be paid by the customer.