



EARTHWORK PERMIT APPLICATION

Development Services

142 N Ohio
City of Celina, Texas
972-382-2682

OWNER INFORMATION			Permit Number: _____		
NAME:					
ADDRESS:					
CITY:		STATE:		ZIP:	
PHONE:			FAX:		
EMAIL ADDRESS:					

CONTRACTOR INFORMATION					
CONTACT NAME:					
COMPANY NAME:					
ADDRESS:					
CITY:		STATE:		ZIP:	
PHONE:			FAX:		
EMAIL ADDRESS:					

PROPERTY / SITE INFORMATION					
STREET ADDRESS:					
SUBDIVISION:			LOT #:	BLOCK #:	
ABSTRACT:			TRACK NO.		
ESTIMATED AREA OF LAND DISTURBED (TO THE NEAREST TENTH OF AN ACRE):					
HAS A SWPPP BEEN PREPARED FOR THIS GRADING ACTIVITY (GREATER THAN 1.0 ACRE)? <input type="checkbox"/> YES <input type="checkbox"/> NO					
DOES YOUR SITE/PROPERTY HAVE A CITY APPROVED GENERAL DEVELOPMENT PLAN? <input type="checkbox"/> YES <input type="checkbox"/> NO If NO and earthwork is for commercial or residential greater than 2 acres contact the Planning and Development Dept.					
IS PROPOSED ACTIVITY LOCATED IN A 100-YEAR FLOODPLAIN? <input type="checkbox"/> YES <input type="checkbox"/> NO (IF YES, CONTACT ENGINEERING FOR FLOODPLAIN PERMIT REQUIREMENTS)					

PROPOSED GRADING OPERATION TO BEGIN ON: _____/_____/_____
THE ESTIMATED DATE TO COMPLETE GRADING OPERATIONS IS: _____/_____/_____

As per Section 3.12.006 of the City Ordinances, work under this permit may include clearing, grubbing and earthwork, as indicated above. No earthwork shall be conducted in the floodplain without a Floodplain Development Permit. A site grading plan (sealed by an engineer) along with an approved erosion control plan may be required for the earthwork permit. A CSN (Construction Site Notice) is required for any surface disturbance of 1 acre or more. A Notice of Intent (NOI) is required for disturbances of 5 acres or more.

I certify that the information provided with this application is accurate and true to the best of my knowledge. I realize that I may need to provide additional information and documentation at the request of the City of Celina while grading activities on the proposed site are occurring.

I understand that all proposed grading activities are to comply with the Erosion Control Ordinance No. 2011-46, and that I may be subject to civil penalties for performing grading activities that are in violation of the requirements of the City Ordinance.

Print Name: _____

Date: _____

Signature: _____

EARTHWORK PERMIT REQUIREMENTS

In accordance with the Subdivision Ordinance, the City will not allow construction of any public improvement or issue permits for any construction activity until the plat is approved. Upon written request from the owner, the Director of Engineering and Public Works may allow the construction of public improvements prior to the plat being filed with accepted plans, inspection and a Community Facilities Contract has been executed.

Should the city allow the development of public improvements prior to plat filing, the improvements will not be accepted until a plat is filed of record. No grading, clearing or fill shall commence without a SWPPP. In order to receive permission for the proposed earthwork activities, the following must occur:

- 1. The following items must be submitted to Engineering:
 - Completed Earthwork Permit including SWPPP Consent Form
 - Earthwork Permit Fee:
 - 0.1 – 0.5 acres: \$100.00
 - 5.1 – 10 acres: \$200.00
 - 10.1 – or more acres: \$500.00 + \$10/acre
 - PDF single file
 - Copy of the CSN and NOI (if applicable)
- 2. All erosion control BMPs shall be installed prior to starting the grading operation

CONDITIONS OF THE PERMIT:

- 1. Contractor must comply with all state and local traffic, O.S.H.A. and other applicable safety codes and assumes all related liability.
- 2. Contractor shall be responsible for the relocation / replacement of trees and existing ground cover disturbed.
- 3. All projects shall include erosion control.
- 4. Driveway Culvert: Contractor shall notify Celina Engineering Department at 972-382-2682 x1081 at least 24 hours prior to construction.
- 5. Grading: Contractor shall notify Celina Engineering Department at 972-382-2682 x1081 at least 24 hours prior to construction.
- 6. Tree: Contractor shall notify Celina Planning Department at 972-382-2682 x1022 at least 24 hours prior to construction.
- 7. In case of emergency after normal working hours, notify the Celina Police Department at 972-382-2121 or 911.
- 8. All construction shall comply with City of Celina Construction Standards and Chapter 10, Subdivision Regulation, and Chapter 14, Zoning, City of Celina Ordinances.
- 9. This permit and accompanying construction plans shall remain at the job site at all times.
- 10. Additional permits will be withheld pending Final Inspection for previous construction permits.
- 11. Allow ten (10) working days to complete permit.
- 12. All excavation within City right-of-way requires mechanical compaction equal to adjacent undisturbed materials. Compaction testing may be required at the discretion of the Public Works Department.
- 13. No digging will be allowed within one foot behind curbs or edges of pavement.
- 14. Call 1-800-DIG-TESS for line located within project limits.
- 15. Call City of Celina Utility Billing at 972-382-2682 x1042 for City water and sewer line locates. No line locates will be provided without an approved permit.

FOR CITY USE

Date NOI/CSN Received: _____ Date Fee Paid: _____ Fee Amount*: _____

Special Conditions: _____

Permit Released By: _____ **Date**:** _____

The release of this permit for construction is based on general compliance and does not approve or warrant the design and does not relieve the owner from any items discovered during construction which are deemed necessary to comply with Federal, State or City ordinance and standards.

*Fee amount per Section A3.009 of the City Ordinances.

** Permit is valid for 12 months of permit release date. Renewal will be required after 12 months of the release date.



**STORM WATER POLLUTION PREVENTION AND CONSTRUCTION SITE WASTE
CONSENT FORM FOR CONTRACTORS / BUILDERS / DEVELOPERS**

Pollution prevention from a construction site is not only about controlling sedimentation and siltation by means of erosion control. All construction site waste that leaves a construction area will eventually make it into the storm water system. Siltation and the contribution of other pollutants from construction sites can cause physical, chemical and biological harm to our nation’s waters.

ILLICIT DISCHARGE: Any discharge from a site that is not entirely composed of storm water is known as an illicit discharge.

Please identify that you have read and understand the following construction waste guidelines by **initialing each item below.**

___ During a short period of time, construction sites can contribute more sediment to streams than can be deposited naturally during several decades. The City of Celina requires that erosion control measures be placed and maintained regularly at all construction sites.

___ If a construction site disturbs more than one (1) acre of land, it must be covered by the State’s TPDES Permit TXR150000 that regulates storm water discharges to state waters.

___ All building construction debris must be gathered up and removed by the end of each day of construction or just before any projected rain event. This includes, but is not limited to excavation material, vegetation, bricks, concrete, timber, metals, glass, tiles, paper and food waste.

___ Waste, construction materials and pollutant materials must be kept in the proper City approved containers at designated waste storage areas throughout construction activities.

___ Weeds, grass, shrubs or brush shall not be deposited in any area that will allow drainage to the storm sewer system or waters of the State.

___ Any potential storm sewer pollutant (pesticides, grease, petroleum products, paints, toxic chemicals, etc.) must be stored in the upright position and on racks/stands during construction.

___ Access shall be provided at all times during construction or demolition for waste collection vehicles.

___ All of the following are indications that storm water leaving a construction site contains an illicit discharge.

The contractor must keep a constant check that any water leaving a construction site is free of these indicators:

- | | | |
|-----------------------------|------------------------------|-----------------|
| Unusual Color or Cloudiness | Strong Musty or Pungent Odor | Floating Debris |
| Surface Scum or Foam | Oil Sheen | Algae |

___ If the site contains construction trash, does not maintain its erosion control measures, is releasing illicit discharges or is not in compliance with any portion of the City of Celina Code of Ordinances it can be issued a Notice of Violation.

My signature below indicates that I have read and understand the above information.

Print Name: _____

Date: _____

Signature: _____