



Celina Fire Department

1413 S. Preston Road, Celina, TX 75009 972-382-2653

ACCESS CONTROLLED DOORS

\$150 per permit. The plans may be forwarded to a third party plan reviewer. If so, the contractor will be notified of the plan reviewer and the cost for plan review.

These guidelines shall be followed when a building, or facility within the City of Celina, is provided with an approved, entry and exit access controlled or delayed egress door for pedestrian traffic.

All access control criteria for the purposes of these guidelines and any other guidelines or requirements of the Fire Department shall conform to the 2012 International Fire Code, as adopted and amended by the City of Celina. These guidelines do not replace, nor supersede any codes and/or ordinances adopted by the City of Celina, or determinations and positions of the Celina Fire Department.

Access-Controlled Egress Doors

- 1) The entrance doors in a means of egress in buildings with an occupancy in Group A, B, E, I-2, M, R-1 or R-2 and entrance doors to tenant spaces in occupancies in Groups A, B, E, I-2, M, R-1 and R-2 are permitted to be equipped with an approved entrance and egress access control system which shall be installed in accordance with all of the following criteria:
 - a) A sensor shall be provided on the egress side arranged to detect an occupant approaching the doors. The doors shall be arranged to unlock by a signal from or loss of power to the sensor.
 - b) Loss of power to that part of the access control system which locks the doors shall automatically unlock the doors.
 - c) The doors shall be arranged to unlock from a manual unlocking device located 40 inches to 48 inches (1016 mm to 1219 mm) vertically above the floor and within 5 feet (1524 mm) of the secured doors. Ready access shall be provided to the manual unlocking device and the device shall be clearly identified by a sign that reads "PUSH TO EXIT." When operated, the manual unlocking device shall result in direct interruption of power to the lock-independent of the access control system electronics-and the doors shall remain unlocked for a minimum of 30 seconds.
 - d) Activation of the building fire alarm system, if provided, shall automatically unlock the doors, and the doors shall remain unlocked until the fire alarm system has been reset.
 - e) Activation of the building automatic sprinkler or fire detection system, if provided, shall automatically unlock the doors. The doors shall remain unlocked until the fire alarm system has been reset.
 - f) Entrance doors in buildings with occupancy in Group A, B, E or M shall not be secured from the egress side during periods that the building is open to the general public.

Special Locking Arrangements in Group I-2

- 1) Approved delayed egress locks shall be permitted in Group I-2 occupancy where the clinical needs of persons receiving care require such locking. Delayed egress locks shall be permitted in such occupancies where the building is equipped throughout with an automatic sprinkler system or an approved automatic smoke or heat detection system, provided that the doors unlock in accordance with Items (a) through (e) below. A building occupant shall not be required to pass through more than one door equipped with a delayed egress lock before entering an exit.
 - a) The doors unlock upon actuation of the automatic sprinkler system or automatic fire detection system.
 - b) The doors unlock upon loss of power controlling the lock or lock mechanism.
 - c) The door locks shall have the capability of being unlocked by a signal from the fire command center, a nursing station or other approved location.
 - d) The procedures for the operation(s) of the unlocking system shall be described and approved as part of the emergency planning and preparedness required by Chapter 4.

Special Locking Arrangements in Group I-2 (continued)

- e) All clinical staff shall have the keys, codes or other means necessary to operate the locking devices.
- f) Emergency lighting shall be provided at the door.

Exception: *Items (a) through (c) shall not apply to doors to areas where persons, because of clinical needs, require restraint or containment as part of the function of a mental hospital.*

Delayed Egress Locks

- 1) Approved, listed, delayed egress locks shall be permitted to be installed on doors serving any occupancy except Group A, E and H occupancies in buildings that are equipped throughout with an automatic sprinkler system in accordance with Section 903.3.1.1 or an approved automatic smoke or heat detection system installed in accordance with Section 907, provided that the doors unlock in accordance with Items 1 through 6 below. A building occupant shall not be required to pass through more than one door equipped with a delayed egress lock before entering an exit.
 - a) The doors unlock upon actuation of the automatic sprinkler system or automatic fire detection system.
 - b) The doors unlock upon loss of power controlling the lock or lock mechanism.
 - c) The door locks shall have the capability of being unlocked by a signal from the fire command center.
 - d) The initiation of an irreversible process which will release the latch in not more than 15 seconds when a force of not more than 15 pounds is applied for 1 second to the release device. Initiation of the irreversible process shall activate an audible signal in the vicinity of the door. Once the door lock has been released by the application of force to the releasing device, relocking shall be by manual means only.

Exception: *Where approved, a delay of not more than 30 seconds is permitted.*

- e) A sign shall be provided on the door located above and within 12 inches (305 mm) of the release device reading: PUSH UNTIL ALARM SOUNDS. DOOR CAN BE OPENED IN 15 [30] SECONDS.
- f) Emergency lighting shall be provided at the door.

Electromagnetically Locked Egress Doors.

- 1) Doors in the means of egress that are not otherwise required to have panic hardware in buildings with an occupancy in Group A, B, E, M, R-1 or R-2 and doors to tenant spaces in Group A, B, E, M, R-1 or R-2 shall be permitted to be electromagnetically locked if equipped with listed hardware that incorporates a built-in switch and meet the requirements below:
 - a) The listed hardware that is affixed to the door leaf has an obvious method of operation that is readily operated under all lighting conditions.
 - b) The listed hardware is capable of being operated with one hand.
 - c) Operation of the listed hardware releases to the electromagnetic lock and unlocks the door immediately.
 - d) Loss of power to the listed hardware automatically unlocks the door.
 - e) If door is part of a fire rated assembly, then doors shall remain latched upon power loss. (positive latching)

Submittal Requirements

- 1) A minimum of two (2) sets of plans and minimum of one (1) set of specifications/cut sheets shall be submitted. Plans shall contain sufficient detail to enable the plan reviewer to accomplish a complete review.

Submittal Requirements (continued)

- 2) Each submittal shall have a completed Celina Fire Department Access Control Doors Permit Application.
- 3) Provide a written description of the operation of the Access-Control/Delayed Egress System in normal mode, loss of power mode, activation of a fire protection system and manual modes.
- 4) Drawings detailing the installation location and layout, including all hookups/integration into building systems (i.e. fire alarm) and wiring.
- 5) Submittal shall include:
 - a) Full floor plan for the facility.
 - b) Full equipment listing.
 - c) Spec/cut sheet for sensor.
 - d) Manufacturer documentation for all parts and materials used in the project.

Inspection Requirements

- 1) Operational test under normal conditions.
- 2) Back-up Power Verification: Test emergency backup power to the access control system, where provided
- 3) Fail Safe Verification: Loss of power, or function to that part of the access control system, which locks the doors, shall automatically unlock.
- 4) If door is part of a fire rated assembly, verify the door remains latched upon loss of power to locking devices.
- 5) Connection to Fire Sprinkler/Alarm System: Activation of the building fire alarm or automatic sprinkler system, if provided, shall automatically unlock the doors. In addition, remain unlocked until the fire alarm system is reset.
- 6) Manual Operation: Manual operation of the access control system, independent of any automatic function, will be tested.
- 7) Egress: Electric strike, or designated access doors shall be tested to verify free egress.

Any questions should be directed to Chief Mark Metdker at 972.382.2653, or email at mmetdker@celina-tx.gov

Permit Application Form

Permit Type _____

Event Date: _____ Location: _____

Applicant/Company Name: _____

Address: _____

City: _____ State: _____

Phone: _____

(Applicant Signature)

(Date)

Fee Received/Amount: _____ Date Received: _____

Permit expires on _____

(Date)

(City of Celina Official Signature)

(Date)